



## **Enrolling Your Phone Number in Imprivata SMS Confirm ID** **Instructions below outline how to download from work on an HSHS device**

*\*NOTE: You must have your mobile phone with you to enroll your phone number.*

### **Enrolling your phone number in Imprivata Confirm ID for Remote Access:**

**Step 1:** Login into an HSHS on site computer with Imprivata SSO on it.

**Step 2:** On the bottom of your taskbar click the carrot icon  to show the mini-icons.

**Step 3:** Then click on the Imprivata icon  and select **Enroll Authentication Methods** and login with your network username and password.

**Step 4:** Select **Enroll Your Mobile Phone Number**.

**Step 5:** Enter your mobile phone number with the area code.

Enroll SMS code

SMS is a way to confirm your identity with a one-time code delivered to your mobile phone via a text message (SMS).

Enter your mobile phone number with area code.  
Message and data rates may apply.

[Do this later](#)




**Step 6:** A text message will be sent to your mobile phone. Enter the code you receive from that text message into the box on the screen where prompted and click OK/Next. Once you have successfully enrolled, you will receive an e-mail to your HSHS email address confirming the enrollment is complete.

## **Enrolling Your Phone Number in Imprivata SMS Confirm ID** **Instructions below outline how to download from home, NOT on an HSHS device**

*\*NOTE: You must have your mobile phone with you to enroll your phone number.*

### **Enrolling your phone number in Imprivata Confirm ID for Remote Access:**

**Step 1:** navigate to the following URL: <https://www.myworkday.com/hshs>

**Step 2:** Choose SSO. Enter your HSHS Email address when prompted. This will redirect you to an HSHS login page where you will re-enter your HSHS email address and password.

**Step 3:** You will be prompted to enroll in Imprivata MFA.

**Step 4:** Tap ENTER ANOTHER METHOD.

**Step 5:** Tap ENROLL SMS CODE

**Step 6:** Enter the cell phone number you wish to receive the SMS text code on for remote access.

**Step 7:** You will receive a text to this number with a numeric code. Enter this code where prompted on the screen.

For any questions or if you receive a confirmation email for an authentication method that you did not enroll, please contact the HSHS Information Security Office at [infosec@hshs.org](mailto:infosec@hshs.org)